



**ÜNAL SENTETİK DOKUMA SAN. VE
TİC. A.Ş.
DATA SUBJECT APPLICATION
FORM**

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APPLICATION FORM

**(PURSUANT TO THE PERSONAL DATA PROTECTION LAW NO. 6698)
(REGARDING THE APPLICATIONS SUBMITTED TO THE DATA CONTROLLER BY THE
DATA SUBJECT¹)**

GENERAL EXPLANATIONS:

The interested parties who are data owners (hereinafter referred to as the “data subjects”), who are defined as data subjects in the Personal Data Protection Law no. 6698 (the “Law”), are granted certain rights to make requests with regard to the processing of their personal data in article 11 of the Law.

As per the 1st paragraph of article 13 of the Law, the requests to be made to our Company who is the data controller regarding these rights must be made in writing or through other methods to be determined by the Personal Data Protection Board (the “Board”).

In this regard, the “written” requests to be made to our Company may be transmitted to us by printing out this form and submitting it;

- With the personal application of the applicant
- Via notary,
- Or signed by the Applicant with “secure electronic signature” as defined in the Electronic Signature Law no. 5070, and submitted to the Company’s registered electronic mail address.

You may find information below regarding the written application channels that can be used to submit written applications to us.

Method of Application	Application Address	Information On the Application
Personal Application (Applicant personally coming to apply with identifying documents)	<i>Başpınar Org. San. Mah. 3. OSB. 83305 nolu cad. No: 6 Şehitkamil Gaziantep</i>	The envelope shall read “Request of Information Under the Personal Data Protection Law”.
Notification via notary	<i>Başpınar Org. San. Mah. 3. OSB. 83305 nolu cad. No: 6 Şehitkamil Gaziantep</i>	The envelope shall read “Request of Information Under the Personal Data Protection Law”.
By using Secure Electronic Signature	unalsentetik@hs03.kep.tr	The subject field of the e-mail shall read “Request of Information Under the Personal Data Protection Law”.

Additionally, after the announcement of other methods determined by the Board, our Company shall announce how the applications can be submitted using these methods.

Pursuant to paragraph 2 of article 13 of the PDP Law, the applications received by us shall be replied within thirty (30) days depending on the nature of the request following our receipt through any of the channels described above. Our responses shall be communicated to the application through written or electronic media as per the provisions of article 13 of the PDP Law.

¹ (Prepared according to Articles 13 and 11 of the Law no. 6698)



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A. Information that will help us identify the applicant and contact them regarding their application:

Name:	
Surname:	
T.R. ID Number:	
Phone Number:	
E-Mail: <i>(If specified, we will be able to get back to you more quickly)</i>	
Address:	

B. Please Specify Your Relationship With Our Company: (e.g. Customer, Business Partner, Employee Candidate, Former Employee, Third Party Company's Employee, Shareholder etc.)

<input type="checkbox"/> Customer	<input type="checkbox"/> Business Partner
<input type="checkbox"/> Visitor	<input type="checkbox"/> Other :
You have contacted our Company's following department:	
Subject:	

<input type="checkbox"/> I am a former employee. <i>Year of Employment</i> :	<input type="checkbox"/> I submitted a Job Application/CV. <i>Date</i> :
<input type="checkbox"/> Other :	<input type="checkbox"/> I am an employee of a third-party company. <i>Please state your company and title</i>

